

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipt basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **EASTON PARISH COUNCIL**

County area (local councils and parish meetings only): **Huntingdon**

### Financial year ending 31 March 2024

Prepared by (Name and Role): **A Beer clerk/RFO**

Date: **18/04/2024**

	£	£
<b>Balance per bank statements as at 31/3/24</b>		
<b>account 10346624</b>	<b>15348.80</b>	15,348.80
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/x24 <b>(enter these as negative numbers)</b>		
100533	(25.00)	
100559	(100.00)	
100560	(85.15)	
100561	(234.00)	
[add more lines if necessary] 100563	(889.62)	
100564	(11,880.00)	
100565	(78.59)	
		(13,292.36)
Add: any un-banked cash as at 31/3/24	-	-
<b>Net balances as at 31/3/24 (Box 8)</b>		<b><u><u>2,056.4</u></u></b>